

**Executive Meeting Minutes**

**Date:** June 27, 2012

**Time:** 1:55pm

**Location:** Lulu Island, Westin Wall Centre, Vancouver Airport

**Attendees:** Chas (Chair), Nick, Carol, Don, Kathrin, Rupe, Angela, Carmen, Maureen, Amy, Shannon

**Guest:** Kevin

**Regrets:** Karen, Claire, Vicky

**Approval of Agenda:**

Approved

**Election of Secretary**:

Kathrin McMath elected for 3 month term

**Term Limits:**

No issues, all in compliance

**Succession Planning:**

Carol will step down after next year. Replacement still to be determined.

Chas has offered to remain as President; Claire as Treasurer. Secretary and Vice President will be required

next year.

**Bylaws:**

***Action Item:*** Follow up with Karen to ensure bylaws are accepted and filed

**Evaluation:**

No multi-tasking, arrive on time, agenda ready in advance

If possible, handouts submitted to Chair in advance of distributing agenda so all items can be e-mailed as a

package

Feedback of agenda items and meeting notes for absent committee members is requested

**Next Committee Meeting:** July 24 at 3pm

**Adjournment** at 2:05pm