



BC Financial Healthcare PROFESSIONALS SOCIETY

ANNUAL GENERAL MEETING - MINUTES

October 16, 2012

1. Call to Order

Past President, Nick Whittle called the meeting to order at 12:53 pm.
Quorum was met. – (In excess of 33% of Membership)

2. Opening Remarks and Introduction of the Provincial Executive Board of 2011/12

Chas Moore, President until Sept 30, 2012, welcomed everyone to the BC Financial Healthcare Professionals Society 2012 Annual General Meeting. He explained how the Board Members and Planning Committee work together very closely throughout the year to put on this annual conference. During the year Shannon O'Connor was moved to the Executive Board to replace Karen Rivard. Chas Moore then introduced the Provincial Executive Board of 2011/12:

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|---------------------------------|------------------------------|
| Chas Moore, President | IHA |
| Nick Whittle, Past President | Care Corp Seniors Services |
| Amy Sohi, Vice President | FHA |
| Claire Brown, Treasurer | PHSA |
| Karen Rivard, Secretary | VIHA |
| Carol McLean, Member at large | NHA |
| Don Osborne, Member at large | VCH |
| Maureen McPhee, Member at large | PHSA |
| Kathrin McMath, Member at large | Mennonite Benevolent Society |

Chas Moore also introduced and thanked the Conference Planning Committee Members:

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|---------------------------|------|
| Rupe Brah | FHA |
| Vicki Chui | PHSA |
| Carmen Cheung, Web master | PHSA |
| Shannon O'Connor | VIHA |
| Angela Trif | IHA |

And Kevin Spragg, Conference Planner.

3. President's Report

Chas moved right into the president report by outlining some of the changes the Committee made this year due to the feedback evaluation forms filled out after last year's conference, which include new venue, revised on-line registration and healthier food options. Chas also mentioned that the Committee has enhanced the website and now has their full membership list on the website, on one server. Chas encouraged all members to fill out the evaluation forms, now available on-line, to better enhance the conference for next year.

4. Approval of the Agenda

Nick Whittle asked for a Motion to Approve the Agenda - No changes to the Agenda were brought forward. **Don Osborne moved to approve the Agenda as noted, and Shannon O'Connor seconded the motion. Carried**

5. Approval of the Minutes of the Annual General Meeting held October 4, 2011.

Nick Whittle asked for a motion to approve the Minutes of the AGM of October 4, 2011. **Chas Moore moved to accept the minutes of the Annual General Meeting of October 4, 2011 as circulated. Carol McLean seconded. Carried.**

6. Treasurer's Report

Maureen McPhee reporting on behalf of Treasurer, Claire Brown presented the June 30, 2012 Financial Statements of the BCFHP Society for approval. Maureen spoke first of the Income Statement and mentioned that the conference expense is higher this year; an intentional investment enabled by healthy sponsorship support. Maureen went on to the Balance Sheet and pointed out the increase in cash position. She explained that the increase in cash is due to timing of when sponsorship is received (June) and expenses occur (Sept). These transactions fall into different fiscal periods. Maureen notified the members that the Executive Board made a decision to dissolve the Education Fund and roll the \$9,437 up into the operating fund.

i) Approval of Financial Statements, June 30, 2011

There were no questions concerning the June 30, 2012 Financial Statements as presented. Nick Whittle asked for a motion to approve the June 30, 2012 Financial Statements of the BCFHPS.

Nick Whittle moved to accept the June 30, 2012 Financial Statements. Seconded by Phil Coan. Carried.

7. Introduction of 2011/12 Directors

Chas Moore introduced 2012/2013 President,

Shannon O'Connor, Vancouver Island representative President

Shannon O'Connor introduced 2012/13 Board of Directors:

| | |
|---|-----------------|
| Nick Whittle, Residential care | Past-President |
| Don Osborne, Vancouver Coastal representative | Vice-President |
| Kathrin McMath, Residential care | Secretary |
| Claire Brown, PHSA representative | Treasurer |
| Maureen McPhee, PHSA representative | Member-at-large |
| Sarah White, Northern Health representative | Member-at-large |
| Rupe Brah, Fraser Health representative | Member-at-large |
| Angela Trif, Interior Health representative | Member-at-large |

Chas Moore, member of the planning committee, introduced the rest of the committee members: Amy Sohi, Carmen Cheung (webmaster), Vicki Chui (bookkeeper)

8. Open Forum – One question from the floor.

Q: Could you further explain the elimination of the education fund and would there still be money available for education if needed?

A: The education fund has not had any activity for over ten years, despite active promotion to utilize the funds. The funds are restricted to events that are open to all BCFHPS members, resulting in HA internal events not qualifying. This was an internal restriction of equity that the board has returned to our accumulated surplus. Members are still encouraged to request a grant for a local education event via their representative on the Board; these requests will be considered individually and funded from the current year's operations if the budget allows.

9. Adjournment

Nick Whittle adjourned the October 5, 2012 Annual General Meeting at 1:30 PM. Don Osborne seconded. Meeting Adjourned.